

## Minutes of the Patient Group meeting held on 9 June 2016 at 6.30pm

### Spital surgery

#### **In attendance:-**

Rachel Brereton (Chair)  
Emma Hadwin (Practice Manager)  
Jacqui Brereton  
Stephen Evans (Now Vice Chair)  
Maggie Harland  
George Rennie  
Tricia Harrison  
Ina Saunders

**Apologies** – Mary Jordan (Now Secretary)

#### **Welcome**

Emma advised the Group that this meeting is the AGM and the Group needs to re-elect a Chair and a Secretary. A lengthy discussion took place, Jacqui would like to step down as Secretary and in conclusion the Group elected the following through a quorate vote:-

1. Chair – Rachel Brereton
2. Vice Chair – Stephen Evans
3. Secretary – Mary Jordan

#### **Meeting**

1. The Group agreed that the only way this Group is going to be productive and proactive is if everyone contributes.
2. The Group reviewed the Spital Surgery Patient Participation Group Constitution. We agreed that:-
  - a) The Meeting of the Group (5) will not be bi-monthly but with best efforts every 2 months.
3. The Group set the meetings for the forthcoming year to ensure continuity:-
  - i. 8 September 2016
  - ii. 3 November 2016 – Health Watch Presentation (TBC)
  - iii. 15 December 2016 (and Christmas Party)
  - iv. 16 February 2017
  - v. 6 April 2017
  - vi. 8 June 2017

Any issues with these dates are to be addressed to the Chair.

4. **Wirral Care Record.** Emma Hadwin provided the Group with a draft version of '10 things you need to know about the Wirral Care Record'. A leaflet drop will be taking place in our area during July, we discussed the pros and cons and that it may be a cause of concern for some patients. It is also likely that the reception staff at the surgery will be inundated with

questions and we will therefore hold a Q&A session in early August for patients to attend, we will also contact the WCR Group to see if they will come and present, depending on the interest we get from patients this meeting will either be held at the surgery or possibly the school hall.

**Actions:-**

1. Maggie – to discuss with James Kay / Elaine to arrange a talk from Health Watch on 3 November 2016;
2. Rachel – to contact Jo Goodfellow to arrange a talk about the Wirral Care Record;
3. All Group members to come to the next meeting (8 September 2016) with at least one idea for a subject presentation for 2017.

**Next meeting**

Thursday 8 September 2016, 6.30pm at Spital Surgery.